

Emergency Airport Information Plan

I. Airport Details

- a. Vinland Aerodrome, Inc. Airport Designator K64 Vinland Valley Airport
- b. Private owned public use airport, 4 miles north of Baldwin City on the corner of Douglas Country Road 1055 and 460 at 696 E 1700th Road, Baldwin City, KS 66006
- c. Contact Info: Tel 785-594-2471, Fax 785-594-3922, vinland@mcfarlaneaviation.com
www.mcfarlaneaviation.com/Vinland
- d. No Traffic Control Tower
- e. Have 2-way hand held radio normally available during hours of operation 7:30 to 5:30 M-Th, 7:30 am – 5:00 pm Friday, closed New Year's Day, Memorial Day, 4th of July, Labor Day, Thanksgiving Day, Christmas Day
- f. One runway, turf ~3,000 ft
- g. Pilot controlled runway lights: 3 clicks
- h. Fuel available during hours of operation and to pilots with established accounts 24/7
- i. Current NOTAMs are available from Flight Service Stations at 1-800-WX-BRIEF (1-800-992-7433)
Do not attempt any operation in the National Airspace System without first obtaining and understanding a thorough pre-flight briefing.
- j. Wichita FSDO 800-330-6879 7:30 am to 4 pm; contact for:
 - i. Low-flying aircraft
 - ii. Accident reporting
 - iii. Aircraft modifications and permits
 - iv. Certification and surveillance of air operators, air agencies, and airmen
 - v. Enforcement and investigation
 - vi. Aviation safety education and training
- k. Vinland Aerodrome, Inc. emergency personnel contacts outside of business hours:
 - i. Cheryl Kurtz 785-766-3073
 - ii. Dave McFarlane 785-248-3833, 785-550-0097, 785-594-2485
- l. If Vinland Aerodrome, Inc. personnel is unavailable, the RSO of McFarlane Aviation, Inc. will carry out the emergency airport plans.

II. Airport Security

- a. What to Look Out For:
 - Anyone trying to access an aircraft through force—without keys, using a crowbar or screwdriver.
 - Anyone unfamiliar with aviation procedures trying to check out an aircraft.
 - Anyone who misuses aviation lingo—or seems too eager to use all the lingo.
 - People or groups determined to keep to themselves.
 - Anyone who appears to be just loitering, with no specific reason for being there.
 - Out-of-the-ordinary videotaping of aircraft or hangars
 - Dangerous cargo or loads—explosives, chemicals, openly displayed weapons—being loaded into an aircraft.
 - Anything that strikes you as wrong—listen to your gut instinct, and then follow through
 - Pay special attention to height, weight, and the individual's clothing or other identifiable traits.

Provide details: Be specific in details whenever you report something amiss to authorities. Generalized concerns (e.g., "That guy looked shift to me.") may not carry the appropriate sense of urgency. Be alert, report aircraft with unusual or obviously unauthorized modifications, and people or groups who seem determined to keep to themselves.

Details carry weight: "I'm at the Anytown Municipal Airport and just saw something dangerous loaded into a tan-and-orange airplane with tail number N1234. The pilot seems to be intimidated by his passengers; the passengers are keeping out of sight. I think something bad is about to happen." Pay attention to height, weight, clothing, or other identifiable traits.

Never approach someone you fear may be about to commit an illegal act or crime. Make some notes, such as the person's appearance, clothing, car license plate, type of aircraft, N number, and coloring. If appropriate, take a picture, but keep your distance if the situation seems hostile. If you can't safely contact authorities or the airport management without exposing yourself to risk, leave the field or go to your car and talk on your cell phone. It could be your best weapon in fighting airport crime.

Who to Contact: If immediate danger contact 911, if suspicious activity contact non-emergency Douglas County Sheriffs office at 785-843-0250, then follow up with 866/GA-SECURE (866/427-3287).

III. Fire

- a. Make sure people are safe and close runway if necessary

Who to Contact: If immediate danger contact 911, if under control and need a report for insurance reasons contact Dispatch at 785-843-0250, or for runway NOTAM 800-262-0049

IV. Accidents

- a. When notified priority number one is safety of the people involved.
 - i. Make sure injured people get immediate attention; first aid kits are located in the shop and in the parts room
 - ii. Check runway to see if debris is on the runway; remove if posing a hazard; close runway if necessary
 - iii. Limit access to necessary individuals only, FAA, NTSB, Law enforcement, no one else
 - iv. Be aware of the potential hazards that may be encountered
 1. Battery electrolytes
 2. Fuel, oil, other fluids
 3. Glass, pressure, bloodborne pathogens
 4. If agricultural aircraft dangerous pesticides may be present.

Who to Contact: If an ambulance is needed contact 911; for runway NOTAM 800-262-0049

V. Accident Notification

- a. The airport is required to immediately notify the NTSB for:
 - i. In-flight collisions
 - ii. Property Damage in excess of \$25,000
 - iii. Aircraft overdue and believed to be involved in an accident (flight plans are not monitored by the airport so notification by concerned party would be necessary in this situation)
 - iv. If these requirements are met, wreckage may not be disturbed without NTSB permission except:
 1. To remove injured or trapped persons
 2. To protect wreckage from further damage
 3. To protect the public
 - v. Only report the facts; do not express opinions or suspicions

Who to Contact: NTSB Central Regional Offices- Chicago 630-377-8177 7:30 am to 4:00pm or Denver 303-373-3500 7:30 am to 4:00 pm and/or 911

- b. It is the pilot's responsibility to report accidents to the FAA
- c. If information is available and it is necessary contact family
- d. If damage to local pilot's property notify as soon as possible
- e. If possible, collect pilot involved in accident's information
 - i. Pilots are responsible for airport damage (buildings, property, land)
 - ii. Pilots are responsible for tenants, employees, and visitors personal property
 - iii. Pilots are advised to carry insurance coverage
 - iv. Pilots are responsible for removing aircraft from the area; the pilot will be charged for any clean-up and recovery as required.